



# BUSINESS CONTINUITY POLICY

EUROASIA TOTAL LOGISTICS PUBLIC COMPANY LIMITED

REVISION 3

EFFECTIVE DATE 20 FEBRUARY 2025



#### Preparation and Approval History

| Document No.  | Editor/Controller | Reviewer                | Approver           |
|---------------|-------------------|-------------------------|--------------------|
| CP-BOD-016-02 | Managing Director | Chief Executive Officer | Board of Directors |
|               | 3 January 2025    | 30 January 2025         | 20 February 2025   |

#### Revision History

| Revision | Revision Date   | Effective Date   | Revision details   |
|----------|-----------------|------------------|--|
| 1        | 10 October 2021 | 9 November 2021  | First issue  |
| 2        | 10 June 2022    | 6 August 2022    | Revise company name after conversion to public limited company |
| 3        | 3 January 2025  | 20 February 2025 | Annual review  |
|          |                 |                  |  |

Note: To add or cancel any document, proceed according to the acts set out in the Approval and Implementation Authority.

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## Business Continuity Policy

To make Euroasia Total Logistics Public Company Limited ("the Company") ready to handle various situations that may occur and result in the organization's operations being interrupted and to respond and mitigate impacts on key stakeholders, reputation, image, and important operations, the Company has formulated the business continuity management policy as follows:

1. Establish a business continuity management system that is linked in the systems of both the organizational and the business unit in accordance with international standards, including instilling an organizational culture about business continuity management to create awareness and understanding to all groups of employees.
2. The Chief Executive Officer is in charge of overall risk management and business continuity and coordination of interconnections within the organization to formulate a risk prevention plan/suspension for emergencies and crises.
3. The management team is responsible for pushing and supporting operations according to the business continuity management policy and procedures, including enhancing knowledge and competence of personnel to ensure that personnel can effectively comply with business continuity management processes.
4. Directors, executives, and all employees must be aware of their participation in supporting and complying with the business continuity management policy that will enable the Company to achieve its objectives.

### Emergency Management Committee

1. In the event of an emergency, such as a serious epidemic, natural disaster, or chaos, the Board of Directors may form an Emergency Management Committee, whose members are the Risk Management Committee and Department Heads of the Company to be the center of management in various areas of the Company.
2. When there is a risk and/or emergencies, the Emergency Management Committee has duties to assess the severity of the emergency and the potential damage to the Company as well as the risk of that emergency intensifying; to set guidelines for business continuity management of the Company; and to



announce various measures according to the severity of the incident at that time, such as communicating to build understanding of the Company's security measures during a light severe emergency or announcing for employees to work from home or stop the business during a more severe emergency.

3. The Emergency Management Committee should establish guidelines for mitigating damage caused by emergencies and respond promptly to emergencies.
4. The Emergency Management Committee should prepare a plan to deal with changes after the emergency has passed.
5. When the emergency has passed, the Emergency Management Committee should assess the damage caused by the emergency to the Company and report it to the Board of Directors, the Executive Committee, and the Risk Management Committee.

This Business Continuity Policy was considered and approved at the Board of Directors' Meeting at No. 2/2025 on February 20, 2025. It shall be effective from February 20, 2025 onwards.

Note: This English translation is for reference purposes only. In the event of any discrepancy between the Thai original Business Continuity Policy and this English translation, the Thai original shall prevail.

Mr. Komol Rungruangyot

Chairman of Board of Directors

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